

MEDxConnect™

HIPAA FEATURES

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1. MEDxConnect HIPAA Features

MEDxConnect offers a variety of applications and features that enable our client organizations to become HIPAA compliant. However, compliance requirements in the areas of Privacy and Security rules also are very much contingent on your organization's policies and procedures regarding patient information and how it is to be used or disclosed. Administrative, physical, and technical means by which information is protected and secured depend on the resources available within your organization. We help enable our client organizations to comply with the HIPAA requirements by offering features that include but are not limited to the following:

- Providing content for HIPAA standard transactions
- Supporting identifier requirements for employers and providers as per HIPAA identifier rules
- Supporting positive user authentication, including use of advanced second factor authentication techniques
- Providing flexible authorization security modes so that an appropriate level of access controls are enabled to fit your organization's policy of role-based "need to know"
- A reasonable level of accountability controls regarding process and audit of the use or disclosure of patient information
- Supporting management of the release of information process within Health Information Management where patient authorizations are required
- Recording the patient's consent or acknowledgment of your privacy notice to have their health information used or disclosed as per your privacy policies
- Providing recommendations on secure system configuration management and change control
- Providing services to enable disaster recovery and business continuity procedures

Approved by:	Albert Hernandez
Date:	March 10, 2006
Contact	Susan Pede
Review for Currency by:	March 2007

2. Please describe high-level capabilities our system provides to support HIPAA requirements in terms of EDI

MEDxConnect Solution enables your organization to comply with HIPAA requirements relative to Electronic Data Exchange (EDI). MEDxConnect's common capabilities for EDI include the following:

- Support for medical code sets for use throughout MEDxConnect Solution clinical and financial solutions for the purpose of diagnosis and procedure coding in support of billing activities.
- Support for use of aliases for implementation of standard identifiers for provider, employer, and health plan.

Additionally, MEDxConnect's solutions directly or indirectly contribute much of the person, visit, and service demographic information necessary for HIPAA standard electronic transaction data content.

MEDxConnect has enabled support for the required data elements within the current versions of the ANSI X12 v 4010 transaction standards for claims (837 Institutional and Professional), remittance (835) and eligibility (270/271). MEDxConnect also supports claims status inquiry. MEDxConnect typically works with clients to additionally support trading partner agreement requirements on a project level.

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3. Please describe the capabilities your system provides to support HIPAA requirements for our organization to meet the concept of minimum necessary.

Minimum necessary is the Privacy rule concept that providers, such as your organization, only use the appropriate level of information for the treatment, payment, or healthcare operations or other purpose at hand although treatment disclosures are exempted. For authorizations, a similar concept applies although a provider may rely on the requesting party to determine what information is needed. However, the provider is expected to exercise good judgment to disclose only what is needed to fulfill the authorization or release request as written. Minimum necessary must be embodied in written policies and procedures by the provider for each major type of use or disclosure where required by the Privacy rule.

MEDxConnect Solution enables minimum necessary compliance in the following ways at a common level:

- MEDxConnect’s access control model is predominantly role based, allowing definition of position based task access, organization based patient visit access, and other access controls as appropriate to the domain, depending on the application solution.
- MEDxConnect’s solutions allow for display of a demographic data set appropriate for end users of a given application.
- Patient demographic inquiry functions and registration tasks can be configured to meet the needs of a given class of end users based on position.
- The person search function can be configured to include qualifying search result columns for display appropriate to the needs of classes of end users based on position.
- Clinical reports can be defined to print only what is needed for reporting out pertinent clinical and demographic information for the purpose at hand.
- Medical Record Publishing supports the ability to define printing rights for a clinician’s own use consistent with online viewing rights.
- Reporting menus can be defined to manage what reporting end users may have access to appropriate to their position.

This is not an exhaustive list per se, but is intended to be illustrative of the ways in which MEDxConnect’s common capabilities support minimum necessary concepts.

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4. **Please describe the capabilities your system to help our organization to meet the HIPAA requirements for patients' rights toward their records.**

The common capabilities in MEDxConnect Solution have a supporting role to assist a provider organization, such as yours, to respond to patients' rights towards their records under the Privacy rule. The following capabilities are supported:

- Patient Right to Receive and Acknowledge a Notification of Privacy Practices

Using MEDxConnect Solution registration your organization can define code sets to capture the patient's acknowledgement status. This information can be made available as part of the common registration demographic data set that can be shared through patient demographic inquiries as an informational message or field. MEDxConnect also supports storage of this acknowledgement status, including storing the acknowledgement status historically should the patient change his or her acknowledgement status. MEDxConnect Solution also supports a version control table for your organization to maintain a registry of the versions of your privacy policy in case you wish to maintain that information in the system. The value of this table is that if an existing patient is seen on a date of service subsequent to a change in your privacy policy, the registration conversations where the acknowledgement status is captured respond by requiring an update to the privacy status for that patient. The acknowledgement status can be maintained at the visit level, organization level, or at the person level

